



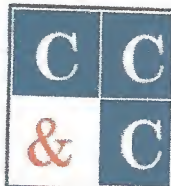
SBA REQUISITION for Supplies, Services, and Federal Assistance			
Document Number	Document Type	Date Required	Description
7303030C3000-25			
Point of Contact (POC)		POC Email	POC Phone
Andrea Levenberry		andrea.levenberry	202-205-7040
			Contract Number
Suggested Source of Supply		Suggested Source of Supply - Contact Information	
CC&C 301-654-5100x312			

[illegible]

Comments	580.16
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**Document Creation Date:** 3/22/2017 **Signature - Authorizing Official (if required):**

**Kenneth Etheridge, Director, Office of Administrative Services**



CC&C Management Services, LLC  
4405 East-West Highway, Suite 108  
Bethesda, MD 20814  
(301) 654-5100 (phone)  
(301) 654-5101 (fax)

# Invoice

Date	Invoice #
3/30/2017	INV0003436

<b>Bill To</b>
Small Business Administration Attn: Ms. Ana Coto 409 3rd. St, SW Washington, DC 20416

<b>Remit To</b>
CC&C Management Services, LLC 4405 East-West Highway, Suite 108 Bethesda, MD 20814 TIN: 52-2216254

Terms	Reference
Credit Card	2017-032

Item	Description	Quantity	Rate	Amount
Facilities Services	Proposal: 2017-032 Scope of Work: On 03/06/2017 Re-stain and Polish Administrators Furniture Including Desk, Credenza, Conference Table and Small Coffe Table. (2) Installers for 4.0 hours each	8	72.52	580.16
<b>Total</b>				\$580.16

Please direct inquiries to Roberto Zapata, Accountant  
(301) 654-5100, ext. 306 (phone); (301) 654-5101 (fax); rzapata@cccrelo.com

4/14/2017 1:29:45 PM

**Customer:** Small Business Administration Cynthia Hamilton  
**Customer Number:** 212  
**Invoice Number:** INV0003436  
**Merchant DBA:** Contracts Consultants & Co

**Bill To:** Anna Coto  
409 3rd. Street SW  
Washington, DC 20416  
UNITED STATES

**Ship To:** Anna Coto  
409 3rd. Street SW  
Washington, DC 20416  
UNITED STATES

**Customer Number:** anna.coto@sba.gov

Product Code	Item Description	Quantity	Unit Cost	Tax	Discount Amount	Total
LABOR	FACILITIES SERVICES	1	\$580.16	\$0.00	\$0.00	\$580.16
				\$0.00	\$0.00	\$580.16

**Payment Method:** Visa - 448666XXXXXX9817  
**Transaction Type:** Auth Only  
**Transaction Results:** APPROVED 057612  
**Qualification:** PURCHASE CARD

**Sub-Total** 580.16  
**Tax** 0.00  
**Shipping** 0.00  
**Discount** 0.00  
**Grand Total** 580.16